

# Individual Decision

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The attached report will be taken as  
Individual Portfolio Member Decision on:

**Thursday, 5th September, 2019**

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Ref:	Title	Portfolio Member	Page No.
ID3695	<b>West Berkshire Council Forward Plan - 8 October 2019 to 31 January 2020</b>	Councillor Lynne Doherty	3 - 20



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## Individual Executive Member Decision

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### West Berkshire Council Forward Plan - 8 October 2019 to 31 January 2020 - Summary Report

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<b>Committee considering report:</b>	Individual Executive Member Decision
<b>Date of Committee:</b>	5 September 2019
<b>Portfolio Member:</b>	Councillor Lynne Doherty - Leader of the Council
<b>Forward Plan Ref:</b>	ID3695

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#### 1. Purpose of the Report

- 1.1 To advise Members and residents of items to be considered by West Berkshire Council over the next four months.

#### 2. Recommendation

- 2.1 That the Leader of the Council agrees and where appropriate amends the West Berkshire Council Forward Plan.

#### 3. Implications

- 3.1 **Financial:** The Forward Plan has no financial implications.
- 3.2 **Policy:** The Forward Plan details the Policies to be adopted by West Berkshire Council.
- 3.3 **Personnel:** The Forward Plan has no personnel implications.
- 3.4 **Legal:** The Forward Plan has no legal implications.
- 3.5 **Risk Management:** The Forward Plan has no risk management implications.
- 3.6 **Property:** The Forward Plan has no property implications.
- 3.7 **Other:** Not applicable.

#### 4. Consultation Responses

##### Members:

<b>Leader of Council:</b>	Leader of the Council
<b>Overview &amp; Scrutiny Management Commission Chairman:</b>	Councillor Alan Law at Overview and Scrutiny Management Commission meetings.
<b>Ward Members:</b>	All Members
<b>Opposition</b>	Councillor Lee Dillon at Overview and Scrutiny Management

<b>Spokesperson:</b>	Commission meetings.
<b>Local Stakeholders:</b>	The West Berkshire Forward Plan will be published the first working day after the Individual Decision is signed.
<b>Officers Consulted:</b>	Nick Carter, John Ashworth, Andy Sharp, Joseph Holmes, Heads of Service, Group Executives.
<b>Trade Union:</b>	Not sought.

## **5. Other options considered**

5.1 Not applicable.

## **6. Appendices**

6.1 Appendix A – Supporting Information

6.2 Appendix B – Data Protection Impact Assessment – Stage One

6.3 Appendix C - Equalities Impact Assessment

6.4 Appendix D – West Berkshire Council Forward Plan – 8 October 2019 to 31 January 2020

6.5 Appendix E – Notice of Private Decisions for 17 October 2019 Executive meeting

### Individual Executive Member Decision

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## West Berkshire Council Forward Plan - 8 October 2019 to 31 January 2020 – Supporting Information

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### 1. Introduction/Background

- 1.1 West Berkshire Council's Forward Plan, which is published monthly, sets out the key decisions that the Executive (either collectively or by Individual Executive Members) are expected to take over the next four months.
- 1.2 Key decisions are defined by the Government (Regulation 8 of the Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2001) as:
  - (1) Those which result in the Local Authority incurring expenditure which is, or the making of savings which are, significant having regard to the Local Authority's budget for the service or function to which the decision is related.
  - (2) Those which are significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Local Authority.
- 1.3 The introduction of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in September 2012 included a requirement to publish 28 clear days' notice of any intended key decision. It should be noted that "clear days" means working days, from midnight to midnight, and excludes weekends and public holidays, so 28 clear days equates to around 5½ normal weeks.
- 1.4 On occasions, however, situations may arise where an urgent decision needs to be made in respect of an item that does not appear on the Forward Plan. There are two different ways in which this can be done:
  - (i) the authority can take an urgent key decision without giving 28 days' notice where it is impracticable to give the full notice, provided that the authority gives at least five days' clear notice to all Members of the Overview and Scrutiny Management Commission, which can then call in the decision to check that it was genuinely urgent; or
  - (ii) where a key decision is so urgent there is not even time to give five clear days' notice, the authority can take the decision if the Chairman of the Overview and Scrutiny Management Commission has agreed that the key decision is urgent and cannot reasonably be deferred.
- 1.5 In addition The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 introduced an entirely new requirement for the Council to publish 28 clear days' notice of the intention to hold a private meeting (or part of a meeting) of the Executive. This 28 day notice must be

reinforced by a five day notice which sets out the reasons for the meeting to be held in private, details of any propositions received as to why the meeting should be open, and the Council's response. The response will be provided by the Monitoring Officer. The regulations again provide for an urgency procedure, under which the Council can decide the matter with shorter than 28 or five days' notice, provided that it has first obtained the consent of the Chairman of the Overview and Scrutiny Management Commission.

- 1.6 There are currently two confidential items scheduled for the 17 October 2019 Executive meeting. The required notice is attached as Appendix D and will be displayed at the Council. If any representations are received the five day notice will be issued on 10 October 2019. The items are:
- EX3753 Corporate Office and School Building Cleaning Services  
(Paragraph 3 – information relating to financial/business affairs of particular person)
  - EX3740 Proposed Property Investment  
(Paragraph 3 - information relating to financial/business affairs of particular person)
- 1.7 Details of decisions that Full Council, the Governance and Ethics Committee, Licensing Committee and the Personnel Committee are going to take are also included for ease of reference. It should, however, be noted that the 2012 Regulations only apply to Executive meetings.
- 1.8 Publication of the Forward Plan remains a statutory requirement of the Local Authority. The Forward Plan, any General Exception Decision Notices and Notices of Private Decisions have to be available for inspection and also have to be published on the Council's website.

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### Background Papers:

None.

### Subject to Call-In:

Yes: ☐ No: ☒

The item is due to be referred to Council for final approval	<input type="checkbox"/>
Delays in implementation could have serious financial implications for the Council	<input type="checkbox"/>
Delays in implementation could compromise the Council's position	<input checked="" type="checkbox"/>
Considered or reviewed by Overview and Scrutiny Management Commission or associated Task Groups within preceding six months	<input checked="" type="checkbox"/>
Item is Urgent Key Decision	<input type="checkbox"/>
Report is to note only	<input type="checkbox"/>

### Officer details:

Name: Moira Fraser  
 Job Title: Democratic Services Manager  
 Tel No: (01635) 519045  
 E-mail Address: moira.fraser@westberks.gov.uk

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## Appendix B

### Data Protection Impact Assessment – Stage One

The General Data Protection Regulations require a Data Protection Impact Assessment (DPIA) for certain projects that have a significant impact on the rights of data subjects.

Should you require additional guidance in completing this assessment, please refer to the Information Management Officer via [dp@westberks.gov.uk](mailto:dp@westberks.gov.uk)

Directorate:	Resources
Service:	Legal and Strategic Support
Team:	Democratic Services
Lead Officer:	Moira Fraser
Title of Project/System:	West Berkshire Council Forward Plan
Date of Assessment:	27 August 2019

**Do you need to do a Data Protection Impact Assessment (DPIA)?**

	Yes	No
<b>Will you be processing SENSITIVE or “special category” personal data?</b>  Note – sensitive personal data is described as “data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person’s sex life or sexual orientation”	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Will you be processing data on a large scale?</b>  Note – Large scale might apply to the number of individuals affected OR the volume of data you are processing OR both	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Will your project or system have a “social media” dimension?</b>  Note – will it have an interactive element which allows users to communicate directly with one another?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Will any decisions be automated?</b>  Note – does your system or process involve circumstances where an individual’s input is “scored” or assessed without intervention/review/checking by a human being? Will there be any “profiling” of data subjects?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Will your project/system involve CCTV or monitoring of an area accessible to the public?</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Will you be using the data you collect to match or cross-reference against another existing set of data?</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Will you be using any novel, or technologically advanced systems or processes?</b>  Note – this could include biometrics, “internet of things” connectivity or anything that is currently not widely utilised	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you answer “Yes” to any of the above, you will probably need to complete [Data Protection Impact Assessment - Stage Two](#). If you are unsure, please consult with the Information Management Officer before proceeding.

## Appendix C

### Equality Impact Assessment - Stage One

We need to ensure that our strategies, policies, functions and services, current and proposed have given due regard to equality and diversity.

Please complete the following questions to determine whether a Stage Two, Equality Impact Assessment is required.

<b>Name of policy, strategy or function:</b>	Forward Plan
<b>Version and release date of item (if applicable):</b>	
<b>Owner of item being assessed:</b>	Moirra Fraser
<b>Name of assessor:</b>	Linda Pye
<b>Date of assessment:</b>	27 August 2019

Is this a:		Is this:	
<b>Policy</b>	No	<b>New or proposed</b>	No
<b>Strategy</b>	No	<b>Already exists and is being reviewed</b>	No
<b>Function</b>	No	<b>Is changing</b>	No
<b>Service</b>	No		

1. What are the main aims, objectives and intended outcomes of the policy, strategy function or service and who is likely to benefit from it?	
<b>Aims:</b>	
<b>Objectives:</b>	
<b>Outcomes:</b>	
<b>Benefits:</b>	

2. Note which groups may be affected by the policy, strategy, function or service. Consider how they may be affected, whether it is positively or negatively and what sources of information have been used to determine this. (Please demonstrate consideration of all strands – Age, Disability, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex and Sexual Orientation.)		
<b>Group Affected</b>	<b>What might be the effect?</b>	<b>Information to support this.</b>
None		

<b>Further Comments relating to the item:</b>		

<b>3. Result</b>	
<b>Are there any aspects of the policy, strategy, function or service, including how it is delivered or accessed, that could contribute to inequality?</b>	No
<b>Please provide an explanation for your answer:</b>	
<b>Will the policy, strategy, function or service have an adverse impact upon the lives of people, including employees and service users?</b>	No
<b>Please provide an explanation for your answer:</b>	

If your answers to question 2 have identified potential adverse impacts and you have answered 'yes' to either of the sections at question 3, or you are unsure about the impact, then you should carry out a Stage 2 Equality Impact Assessment.

If a Stage Two Equality Impact Assessment is required, before proceeding you should discuss the scope of the Assessment with service managers in your area. You will also need to refer to the Equality Impact Assessment guidance and Stage Two template.

<b>4. Identify next steps as appropriate:</b>	
<b>Stage Two required</b>	
<b>Owner of Stage Two assessment:</b>	
<b>Timescale for Stage Two assessment:</b>	
<b>Stage Two not required:</b>	Yes

Name: Linda Pye

Date: 27 August 2019

Please now forward this completed form to Rachel Craggs, the Principal Policy Officer (Equality and Diversity) for publication on the WBC website.

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# West Berkshire Council Forward Plan

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APPENDIX D



WestBerkshire  
C O U N C I L

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# West Berkshire Council Forward Plan

## 28 August 2019 - 30 November 2019

<b>Key:</b>	<b>C = Council</b>
	<b>DOD = Delegated Officer Decision</b>
	<b>EX = Executive</b>
	<b>GE = Governance and Ethics Committee</b>
	<b>HWB = Health and Wellbeing Board</b>
	<b>ID = Individual Decision</b>
	<b>PC = Personnel Committee</b>
	<b>PP = Joint Public Protection Committee</b>

Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In
EX3713	Key Accountable Performance 2019/20: Quarter One	To report Q1 outturns for the Key Accountable Measures which monitor performance against the 2019/20 Council Performance Framework. To provide assurance that the objectives set out in the Council Strategy and other areas of significant activity are being managed effectively. To present, by exception, those measures that are predicted to be 'amber' or 'red' and provide information on any remedial action taken and the impact of that action. To recommend changes to measures/targets as requested by services.	EX	01 October 2019	17/10/19 EX		09/10/19			01/10/19		Catalin Bogos	Resources	Internal Governance		No	Yes
EX3753	Corporate Office and School Building Cleaning Services <i>(Paragraph 3 - information relating to financial/business affairs of particular person)</i>	To approve the award of the contract.	EX	01 October 2019	17/10/19 EX		09/10/19					Karen Felgate	Resources	Internal Governance		Yes	No
EX3758	Economic Development Strategy and Delivery Plan	To approve the final version of the Economic Development Strategy following public consultation.	EX	01 October 2019	17/10/19 EX		09/10/19					Gabrielle Mancini	Place	Economic Development and Planning		No	Yes
EX3791	Consent for Transport for the South East becoming a Sub-national Transport Body	Transport for the South East (TfSE) is planning to put a proposal forward to Government seeking statutory status. If successful, TfSE will then become a Sub-national Transport Body (STB). One of the steps towards this happening is for each constituent authority to give its formal consent. This item will seek the consent of West Berkshire Council to TfSE's proposals. The twin purposes of creating sub-national transport bodies are to facilitate the development of a transport strategy and so promote economic growth for the area.	EX	01 October 2019	17/10/19 EX		09/10/19					Jenny Graham	Place	Transport and Countryside		No	No
EX3815	Council Strategy Delivery Plan 2019 to 2023	To agree the Council Strategy Delivery Plan.	EX	01 October 2019	17/10/19 EX		09/10/19			29/10/19		Catalin Bogos	Resources	Internal Governance		No	Yes
EX3740	Proposed Property Investment <i>(Paragraph 3 - information relating to financial/business affairs of particular person)</i>	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 October 2019	17/10/19 EX		09/10/19					Richard Turner	People	Finance		Yes	No
ID3757	Adults Autism Policy and Strategy	To adopt the Autism Strategy produced in conjunction with the Adult Autism Board.	ID	01 October 2019		10/10/19	01/10/19					Mike Harling	People	Adult Social Care		No	Yes
ID3656	Refresh of the Procurement Strategy	To agree the refresh of the Procurement Strategy.	ID	01 October 2019		01/10/19	tbc					Karen Felgate	Resources	Finance		No	No
ID3696	West Berkshire Council Forward Plan – 12 November 2019 to 29 February 2020	To agree the Forward Plan for the next four months.	ID	01 October 2019		10/10/19	02/10/19					Moir Fraser	Resources	Leader, Strategy and Communications	Corporate Directors and Heads of Service	No	No
ID3793	Winter Service Plan 2019-20	To approve the Winter Service Plan 2019-20	ID	01 October 2019		10/10/19	02/10/19					Andrew Reynolds	Place	Transport and Countryside		No	Yes
PC3826	Revised Stress & Mental Well-being Policy (Staff)	To seek approval of the revised policy.	PC	01 October 2019							tbc	Rebecca Bird	Resources	Internal Governance		No	Yes
EX3741	Proposed Property Investment <i>(Paragraph 3 - information relating to financial/business affairs of particular person)</i>	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 November 2019	21/11/19 EX		13/11/19					Richard Turner	People	Finance		Yes	No
EX3796	Revenue Financial Performance Report - Q2 of 2019/20	To inform Members of the latest financial performance of the Council.	EX	01 November 2019	21/11/19 EX		13/11/19					Melanie Ellis	Resources	Finance		No	Yes
EX3800	Capital Financial Performance Report - Q2 of 2019/20	To inform Members of the latest financial performance of the Council.	EX	01 November 2019	21/11/19 EX		13/11/19					Shannon Coleman-Slaughter	Resources	Finance		No	Yes
EX3816	0-19 Health Visiting and School Nursing – Contract Award	To agree the award of the contract.	EX	01 November 2019	21/11/19 EX		13/11/19					Zoe Campbell	Resources	Public Health and Community Wellbeing		No	Yes
EX3817	Sexual and Reproductive Health – Contract Award	To agree the award of the contract.	EX	01 November 2019	21/11/19 EX		13/11/19					Zoe Campbell	Resources	Public Health and Community Wellbeing		No	Yes
GE3638	Internal Audit – Interim Report 2018/19	To present the Internal Audit - Interim Report 2018-19.	GE	01 November 2019			15/11/19		25/11/19 GE			Julie Gilhespy	Resources	Internal Governance		No	Yes
GE3637	Financial Statements 2018/19 - Annual Audit Letter	To provide Members with the Final Annual Audit Letter 2018/19 from external auditor. The audit letter summarises the outcome from their audit work at West Berkshire Council in relation to the 2018/19 audit year.	GE	01 November 2019			15/11/19		25/11/19 GE			Shannon Coleman-Slaughter	Resources	Finance		No	Yes
GE3828	ISA260		GE	01 November 2019			15/11/19		25/11/19 GE			Andy Walker	Resources	Finance		No	No
GE3829	Review of Audit Committee		GE	01 November 2019			15/11/19		25/11/19 GE			Andy Walker	Resources	Finance		No	Yes

# West Berkshire Council Forward Plan

## 28 August 2019 - 30 November 2019

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Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In
ID3805	Response to a Motion relating to Road and Pedestrian Safety Issues Bowling Green Road Thatcham	To respond to a Motion presented to Council.	ID	01 November 2019		01/11/19	tbc					Jon Winstanley	Place	Transport and Countryside		No	Yes
ID3697	West Berkshire Council Forward Plan – 10 December 2019 to 31 March 2020	To agree the Forward Plan for the next four months.	ID	01 November 2019		07/11/19	30/10/19					Maira Fraser	Resources	Leader, Strategy and Communications	Corporate Directors and Heads of Service	No	No
ID3698	West Berkshire Council Forward Plan – 3 January 2020 to 30 April 2020	To agree the Forward Plan for the next four months.	ID	01 November 2019		28/11/19	20/11/19					Maira Fraser	Resources	Leader, Strategy and Communications	Corporate Directors and Heads of Service	No	No
LIC3789	Licensing Fees and Charges	To consider a range of fees and charges.	LIC	01 November 2019			08/11/19				18/11/19 LIC	Suzanne McLaughlin	Place	Economic Development and Planning		No	Yes
LIC3790	Reducing Environmental Impact of Licensable Activities	To discuss ways in which licensable activities could potentially be encouraged to reduce pollution	LIC	01 November 2019			08/11/19				18/11/19 LIC	Suzanne McLaughlin	Place	Environment		No	Yes
C3720	Minerals and Waste Local Plan – Proposed Submission Version for consultation and associated evidence base documents.	To seek authorisation to consult on the proposed submission version of the Minerals and Waste Local Plan and associated evidence base documents, and submit to the Secretary of State for examination following the consultation.	C	01 December 2019			27/11/19	05/12/19 C				Elise Kinderman	Place	Economic Development and Planning	Individuals and groups on the Planning Policy consultation database	No	No
C3751	Statement of Community Involvement for the Local Plan	To approve the West Berkshire Council Statement of Community Involvement for the Local Plan.	C	01 December 2019			27/11/19	05/12/19 C				Rachael Lancaster	Place	Economic Development and Planning		No	No
C3827	Area of Outstanding Natural Beauty (AONB) Management Plan	To agree the AONB Management Plan	C	01 December 2019			27/11/19	05/12/19 C				Paul Hendry	Place	Transport and Countryside		No	No
EX3742	Proposed Property Investment <i>(Paragraph 3 - information relating to financial/business affairs of particular person)</i>	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 December 2019	19/12/19 EX		11/12/19					Richard Turner	People	Finance		Yes	No
EX3807	Cultural Strategy	To adopt West Berkshire Council's Cultural Strategy and Action Plan post consultation.	EX	01 December 2019	19/12/19 EX		11/12/19					Paul James	Place	Public Health and Community Wellbeing		No	Yes
EX3808	Scale of staffing reductions as at 31/03/20 and maximum potential cost of redundancies	To provide details of potential redundancies and deletion of unoccupied FTE and to approve the maximum (worst case) level with effect from 31/03/20	EX	01 December 2019	19/12/19 EX		11/12/19					Robert O'Reilly	Resources	Internal Governance		No	No
EX3714	Key Accountable Performance 2019/20: Quarter Two	To report Q2 outturns for the Key Accountable Measures which monitor performance against the 2019/20 Council Performance Framework. To provide	EX	01 December 2019	19/12/19 EX		11/12/19			14/01/20		Catalin Bogos	Resources	Internal Governance		No	Yes
ID3794	Parking Review Amendment 30	To consider the responses received during statutory consultation	ID	01 December 2019		01/12/19	tbc					Alex Drysdale	Place	Transport and Countryside		No	Yes

West Berkshire Council Forward Plan  
28 August 2019 - 30 November 2019

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Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In
EX3830	Procurement Strategy – Integrated Sexual Health Service	To agree the procurement strategy for the Integrated Sexual Health Service	EX	01 January 2020	16/01/20 EX							Zoe Campbell	Resources	Finance		No	Yes
EX3743	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 January 2020	16/01/20 EX		08/01/20					Richard Turner	People	Finance		Yes	No
EX3784	Final Schools Funding Formula 2020/21	The Council's Executive must agree on an annual basis the school funding formula for primary and secondary schools. This report is for 2020/21.	EX	01 January 2020	16/01/20 EX		08/01/20					Melanie Ellis	Resources	Children, Education & Young People		No	No
ID3699	West Berkshire Council Forward Plan – 4 February 2020 to 31 May 2020	To agree the Forward Plan for the next four months.	ID	01 January 2020		02/01/20	20/12/19					Moir Fraser	Resources	Leader, Strategy and Communications	Corporate Directors and Heads of Service	No	No

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## NOTICE OF A PRIVATE MEETING OF A DECISION-MAKING BODY<sup>1</sup>

*Notice of an imminent occasion when the public may be excluded from a meeting due to the likelihood that if members of the public were present during an item of business confidential or exempt information would be disclosed to them.*

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<sup>1</sup> In accordance with Regulation 5(7) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

1. At least 28 clear days before a private meeting<sup>2</sup> of a decision-making body, public notice<sup>3</sup> must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice<sup>4</sup> must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.
3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chair of the Overview and Scrutiny Management Commission.

Date of Decision or period within which the decision is to be made	Ref No:	Matter in respect of which the decision is to be made	Short Description	Decision maker	Executive Member & Lead Officer	List of documents to be submitted to decision maker	Public or Private meeting. Statement of reasons if private.
17 October 2019	EX3753	Corporate Office and School Building Cleaning Services	<i>To approve the award of the contract</i>	Executive	Karen Felgate Internal Governance	Report and associated appendices	(Paragraph 3 – information relating to financial/business affairs of particular person)
17 October 2019	EX3740	Proposed Property Investment	<i>To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy.</i>	Executive	Finance Richard Turner	Report and associated appendices	(Paragraph 3 - information relating to financial/business affairs of particular person)

Sarah Clarke  
Head of Legal and Strategic Support  
West Berkshire Council  
Date: 27 August 2019

<sup>2</sup> A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

<sup>3</sup> In accordance with Regulation 5(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

<sup>4</sup> In accordance with Regulation 5(4) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

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